# REGISTERING FOR SPECTACULAR

# 1. Directors should register all their Association's teams that will be participating in Spectacular

Navigate to the Spectacular registration form via <u>www. cheerchesterfield. com</u>



# 2. The Spectacular registration form is in HANDOUTS



# 3. Directors: Register each of your Association's teams on <u>one</u> form

## 2023 Spectacular - Early Bird Registration

This form will be disabled after the Early Bird registration deadline of September 24, 2023.

Teams must register fully by the deadline to be considered registered. Registration is not complete if the following is not provided by the deadline:

1. Completed Fall Cheer - CCL Roster (includes all sideline cheerleaders)

 Completed Opt-Out Forms (required for any cheerleader on your roster that is not competing)

### Enter your email address so that your responses will be recorded glow

#### rer.ccl@gmail.com Switch account

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photo associated with your Google account will be recorded when you upload it this form. Only the email you enter is part of your response.

uired question

Email \*

Your email

# 4. Follow the detailed on-screen directions carefully

#### Do you have a second FLAG team to register? \*

\*Register a second Flag team <u>only</u> if you have 40 or more cheerleaders on your football roster that you will split evenly for this Spectacular Event.



# 5. The form has features to assist you



## 6. Once you've registered all your teams, select the "I'm finished registering my teams" option

After selecting this option, you will navigate to selecting WRISTBANDS for entry, uploading REQUIRED DOCUMENTATION, then to the AWARDS section before completing your registration

### 2023 Spectacular - Early Bird Registration

leaguetreasurer.ccl@gmail.com Switch account

Draft saved

The name and photo associated with your Google account will be recorded when you upload files and submit this form. Only the email you enter is part of your response.

l	Choose	RATION
С	MINOR	
	JUNIOR	
:	SENIOR	ct
	I'm finished registering my teams	
B	Back Next	Page 19 of 45 Clear form

## 7. A copy of your responses will be emailed to you

#### SENIOR AWARDS

Senior Awards are presented to cheerleaders in their last year of football cl eligibility, historically termed "aging out". It is important to recognize these last year and to encourage them to return to their associations as volunteer

Last Year Seniors will be determined by CCL using the Fall Football roster. Senior Award plaque after their team's performance during Spectacular. A considered a Last Year Senior if they turn 14 by September 30, 2023.

Directors should strongly encourage Last Year Seniors to return as a Junior Minor teams. Doing so for two years could make them eligible for a CCL sc graduating from high school.

A copy of your responses will be emailed to the address you provided

Back Submit Page 45 of 45

Never submit passwords through Google Forms.



#### 2023 Spectacular - Early Bird Registration



Google Forms <forms-receipts-noreply@google.com> 2:02 PM

cheerdirector@association.com To: reaguetreasurer.ccr@gmail.com

### Google Forms

#### Thanks for filling out 2023 Spectacular - Early Bird Registration

Emailed

responses

Here's what was received.

### 2023 Spectacular - Early Bird Registration

Thank you for completing your Association's Spectacular registration!

### 8. Within 48 hours of submitting your registration form, your registration will be reconciled, and an invoice for payment will be emailed to you

### Invoice 10149 from Chesterfield Cheerleader League CHESTERFIELD CHEERLEADER LEAGUE INC <quickbooks@notification.intuit.com> 2.44 DM cheerdirector@association.com To: reaguerreasurer.ccr@gmail.com Pledge 10149 from CHESTERFIE... A 29.32 KB INVOICE 10149 DETAILS CHESTERFIELD C HEERLEADER CHESTERFIELD CHEERLEADER LEAGUE INC \$1,741.68 Review and pay Powered by QuickBooks

	07/12/2023				
	Competition - Coach/Director Wristband		\$25.00		
	Additional Coach/Director Wristbands for entry to check-in				
	5 X \$5.00				
	07/12/2023				
	Competition - Spectator Wrist Bands Early Bird		\$900.00		
	Spectator Wrist Bands for Competition - Early Bird Purchase				
	75 X \$12.00				
		Subto	tal:\$1,695.00		
	07/12/2023				
	Electronic Payments Fee - QuickBooks		\$46.68		
	Fee charged by QuickBooks to accept electronic payments - As	sociation convenie	nce		
	1,895 X \$0.02754				
		Subtotal	\$1,741.68		
		Tax	\$0.00		
		Total	\$1,741.68		
		Balance due	\$1,741.68		
	Be sure to visit www.cheerchesterheid.com for the latest CCL updates.				
	<b>D</b>				
	Review and pay				
	CHESTERFIELD CHEERLEADER LEAGUE INC				
	FO DUX SCUZ SCIERTE, VA 20031				
	www.chearchasterfield.com				
	MANA ALL INVESTIGATION CONTRACTOR CONTRACTOR CONTRACTOR				

# Frequently Asked Questions

- Q: How much is Spectacular?
  - A <u>https://dt5602vnjxv0c.cloudfront.net/portals/9180/docs/spectacular/2023\_spectacula</u> r\_prices.jpg
- <sup>Q</sup>: When are the registration deadlines?
  - A : The "Early Bird" deadline is 9/24/2023. The Late Registration deadline is 10/8/2023. No registrations will be accepted after 10/8/2023. If payment is received after 9/24/2023, you are not considered an "Early Bird" registrant and the Late Registration fees will apply.

### $\mathbf{Q}$ : When will spectator wristbands be sold?

- A : Wristband sales are a part of your team registration. There is a section dedicated to collect the total number of spectator wristbands needed.
- Q: Will there be an opportunity to purchase additional spectator wristbands?
  - <sup>A</sup>: Yes. After Late Registration ends, you can purchase additional wristbands on 10/28/2023
    @ Thomas Dale High School (Time TBA). Advanced notice of the number needed and one check from your Association is required. You can purchase them electronically at any time by sending an email to leaguetreasurer. ccl@gmail.com
- <sup>Q</sup> : Do I have to pay for Spectacular electronically?
  - <sup>A</sup> : No. Your Association can pay by check. However, the payment must be received by the posted dues dates to apply (9/24/2023 for Early Bird; 10/8/2023 for Late Registration)

## Frequently Asked Questions (cont'd)

- <sup>Q</sup>: Will a refund be issued if the number of athletes decreases after I register?
  - <sup>A</sup>: Cheerleaders can be removed from Spectacular until 10/8/2023. No refunds will be issued for changes after that date. For such changes, send an email to leaguetreasurer. ccl@gmail.com.
- <sup>Q</sup>: Will I receive a receipt for registration payment?
  - A : Yes. If paying electronically, an email confirmation of payment will generate immediately. If paying by checks, a receipt will be created manually and emailed.

### <sup>Q</sup> : Is there a discount for Spectacular?

- <sup>A</sup>: Yes, there are two. A \$10 discount per participant (per team for Exhibition) applies if you register by the Early Bird deadline. The second discount of \$25 for attending Spectacular is applied to your league fees in the following calendar year.
- <sup>Q</sup>: How will I know in which category to register my teams?
  - A : While completing the registration form, you will enter the style of your routine (Traditional or Performance – there are definitions on the form). You will also enter the number of athletes for each team and the team level. Your team's division will be automatically determined based upon your responses.